

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD PARTLY IN THE HEISLER COMMUNITY HALL AND PARTLY IN
COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
APRIL 14, 2015 @ 7:00 P.M.**

A portion of the meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday April 14, 2015 after the adjournment of a public hearing at the Community Hall @ 7:00 p.m.

PRESENT:

Dennis Steil	Mayor
Kel Tetz	Deputy Mayor
Sven Bernard	Councillor
Amanda Howell	Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:01 p.m.

ADOPTION OF AGENDA:

Motion 619/15

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:
Move agenda items 3. – Adoption of Minutes and 4. – Delegations to after 5. – Public Hearing.

CARRIED

PUBLIC HEARING:

Bylaw #490-15 - Land Use Bylaw Amendment

Pursuant to Section 230 of the Municipal Government Act, council held a public hearing at the Heisler Community Hall at 7:00 p.m. to allow all interested parties to address council on Bylaw #490-15, an amendment to the Land Use Bylaw #452-11. Mayor Steil opened the hearing at 7:01 p.m., read aloud the rules for the hearing and information that was handed out to each attendee. People spoke their opinions and council thanked each speaker. Council then passed the following resolution to adjourn the public hearing portion of the council meeting at 7:30 p.m. after calling for further speakers three (3) times.

Motion 620/15

Moved by Mayor Steil that Heisler Village Council adjourn the public hearing for Bylaw #490-15, Land Use Bylaw Amendment.

CARRIED

MINUTES:

Motion 621/15

Moved by Councillor Bernard that Heisler Village Council adopt the March 17, 2015 regular council meeting minutes as presented.

CARRIED

Motion 622/15

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the April 1, 2015 special council meeting minutes as presented.

CARRIED

BYLAWS:

Bylaw #490-15 Land Use Bylaw Amendment

Motion 623/15

Moved by Mayor Steil that Heisler Village Council table agenda item 6.1- Bylaw #490-15, Land Use Bylaw Amendment until the May council meeting.

CARRIED

RECESS

Motion 624/15

Moved by Deputy Mayor Tetz that Heisler Village Council recess the regular council meeting at 7:40 p.m. to move the meeting to the council chambers at the Village of Heisler office from the Heisler Community Hall.

CARRIED

RECONVENE

Motion 625/15

Moved by Councillor Bernard that Heisler Village Council reconvene the regular council meeting at 7:56 p.m.

CARRIED

DELEGATIONS:

Brian King, Auditor – Brian King Professional Corporation

Council welcomed Brian King to the meeting at 8:00 p.m. Brian attended the meeting to present the 2014 audited financial statements to council. Brian provided an outline of each part of the statements and inquired if council had any questions. Council thanked Brian for attending the meeting; he left at 8:20 p.m.

Motion 626/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the 2014 audited financial statements as presented.

CARRIED

POLICIES: NONE

OLD BUSINESS:

Can Pak Environmental Inc. – Waste Management Service – Pricing Information

Motion 627/15

Moved by Mayor Steil that Heisler Village Council table agenda item 8.1, Can Pak Environmental Inc. – Waste Management Service – Pricing Information until the May council meeting.

CARRIED

NEW BUSINESS:

Appointment of Flagstaff Regional Subdivision & Development Appeal Board members

Motion 628/15

Moved by Deputy Mayor Tetz that Heisler Village Council appoint three new members – Brenda McDermott, Gordon Thompson and Leslie Cholowsky, for a term of three (3) years to the Flagstaff Regional Subdivision & Development Appeal Board and appoint the current members – Linda Simpson, Trent Swainson and Harold Haugen to the board until the expiry of their term (May 2016) as per the Flagstaff Regional Subdivision & Development Appeal Board Agreement.

CARRIED

2015 Summer Employment – Public Works Assistant

Motion 629/15

Moved by Councillor Bernard that Heisler Village Council accept agenda item 9.2, 2015 Summer Employment – Public Works Assistant for information.

CARRIED

2015 Summer Employment – Campground Washroom Janitor

Motion 630/15

Moved by Councillor Bernard that Heisler Village Council accept agenda item 9.3, 2015 Summer Employment – Campground Washroom Janitor for information.

CARRIED

Tripartite Rescue Services Agreement

Motion 631/15

Moved by Mayor Steil that Heisler Village Council approve the Tripartite Rescue Services Agreement between Heisler, Killam and Flagstaff County for a three (3) year term from January 1, 2015 until the 31st day of December, 2017 as per section 2.2 of the Agreement.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report-

Flagstaff Regional Solid Waste Management Association – March 23/15 regular meeting minutes and March 30/15 special meeting minutes

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- Flagstaff Family & Community Services – April 8/15 meeting information

Councillor Bernard's written report- None

Councillor Bernard's verbal report- Flagstaff Regional Housing Group – March 31/15 meeting information

Public Works Operating Report - March 11 - April 8/15

Bylaw Enforcement Report – March/15

Motion 632/15

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 633/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the CAO action list and written report from the March 17, 2015 regular council meeting and CAO meeting notes from March 23/15 as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 634/15

Moved by Mayor Steil that Heisler Village Council accept the cheque register #2544-#2565 for March 16-31, 2015 in the amount of **\$14,327.68** as presented.

CARRIED

Petty Cash Expenses

Motion 635/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for April 2015 in the amount of **\$25.15**.

CARRIED

March 2015 Financial Statement

Motion 636/15

Moved by Mayor Steil that Heisler Village Council accept the balance shown on the March 2015 Financial Statement as presented.

CARRIED

Amanda Howell Travel Expenses

Motion 637/15

Moved by Deputy Mayor Tetz that Heisler Village approve the January 12 – March 27, 2015 travel expenses of Amanda Howell in the amount of **\$292.00**.

CARRIED

CAO – Amanda Howell Training Expenses

Motion 638/15

Moved by Councillor Bernard that Heisler Village Council approve Amanda Howell's training expense of 19 hours at regular pay minus deductions for hours worked on university course material on her own time between January 12 and April 10, 2015.

CARRIED

2015 Ball Diamond Maintenance Tenders

Motion 639/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the tender of **\$600.00** from Trudy Wolbeck for ball diamond maintenance from April 15, 2015 to August 15, 2015. Council instructs the CAO to contact Mrs. Wolbeck to ensure that she holds appropriate insurance, if applicable.

CARRIED

~Mayor Steil abstained from voting on this item as he has a pecuniary interest in the matter.

Adoption of Revised 2015 Village of Heisler Budget

Motion 640/15

Moved by Councillor Bernard that Heisler Village Council adopt the revised Village of Heisler 2015 operating & capital budget as presented.

CARRIED

CORRESPONDENCE:

- 13.1 Letter from Alberta Municipal Affairs – Additional 2014 Municipal Sustainability Initiative Capital funding
- 13.2 Email from Alliance CAO, Laura Towers – Lyme Disease Prevention
- 13.3 Memo from Parkland Regional Library – Parkland’s Strategic Plan Needs Assessment Meetings
- 13.4 Letter from Alberta Municipal Affairs – 2014 Municipal Sustainability Initiative conditional operating funding
- 13.5 Email from the Municipal Excellence Network – 2015 Minister’s Awards for Municipal Excellence
- 13.6 Flagstaff County – March 30/15 – Council Highlights
- 13.7 Letter from the Alberta Workers’ Compensation Board – National Day of Mourning
- 13.8 Email from Daysland CAO, Rod Krips – Letter from Alberta Municipal Affairs, Declined Alberta Community Partnership grant application
- 13.9 Email from Rory Poyser at DGE 3D Mobile Mapping – Mobile Mapping Proposal for Flagstaff Inter-Municipal Partnership
- 13.10 Interagency Meeting – March 3/15
- 13.11 Letter from Bernadette Logozar, Economic Development Coordinator, Flagstaff County – Flagstaff Region Community Guide
- 13.12 Notice from themoneyismine.ca – Dram Class Action Lawsuit
- 13.13 Letter from Alberta Recreation & Parks – ARPA’s Excellence Series
- 13.14 Parkland Regional Library Board – February 26/15 meeting minutes
- 13.15 Memorandum from Farmers of North America – Genesis Grain & Fertilizer- Offering Memorandum Overview
- 13.16 Letter from the Alberta Fire Chiefs Association – Volunteer Firefighters Awareness Week
- 13.17 Letter from Alberta Seniors – Potential Elimination of Alberta Social Housing Corporation 2015 property tax grant for Cozy Corner

Motion 641/15

Moved by Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.17 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 642/15

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss personal items at 8:58 p.m.

CARRIED

OUT OF CAMERA

Motion 643/15

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 9:20 p.m.

CARRIED

2015 Tax Sale Auction Date

Motion 644/15

Moved by Mayor Steil that Heisler Village Council instruct the CAO to draft a letter to roll #129 to inform them that all tax arrears must be paid in full on or before May 12, 2015, otherwise further action will be taken.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

May 12, 2015 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 9:25 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO